**West Horsley**
Parish Council

**LIST OF PAYMENTS TO BE AUTHORISED ON 17 NOVEMBER 2026**

| | Payee | Minute Ref. | Invoice No. | Account Name | Code | Description | Statutory | | ££ (inc VAT) |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Surrey Community Action (DD) | | | Clerks' Salaries | 4000 | Clerk/Deputy Salaries, Tax & NIC | LGA 1972 s111 | £ | 4,533.61 |
| 2 | NEST (DD) | | | Clerks' Pensions | 4000/4010 | Pensions - employer (£) and employee (£) | LGA 1972 s111 | £ | 218.39 |
| 3 | Peach Property Care | 22.111 | | Village Maintenance | 4380 | Village Warden for November 26 | LGA 1972 s111 | £ | 573.30 |
| 4 | West Horsley Village Hall | | R/26/357 | Village Hall Hire | 4100 | Hall hire for October 26 | LGA 1972 s111 | £ | 96.60 |
| 5 | Mailchimp (CC) | 23.028d) | | Mailchimp | 4163 | Monthly Fee | LGA 1972 s142 | £ | 23.96 |
| 6 | NJM (Guildford) | | SI053694 | Noticeboard Prints | 4340 | Lantern Parade and Art Competition | LCA 1972 s111 | £ | 63.00 |
| 7 | Majestic Wine Warehouse (CC) | | ORD-39925186 | Small Village Events | 4540 | Mulled wine for Lantern Parade | LGA 1972 s145 | £ | 72.00 |
| 8 | Tesco (CC) | | 5041-8258-072 | Small Village Events | 4540 | Mince pies, Gingerbread men, chocolates for Lanterns | LGA 1972 s145 | £ | 48.40 |
| 9 | Mulberry LAS Ltd | | INV-2692 | | | | LGA 1972 s111 | £ | 144.00 |
| | | | | Councillor Training | 4610 | Chairs Training Cllrs Walker & Moodie £90 + VAT | | | |
| | | | | Clerks Training | 4620 | Elections Training for Clerk £30 + VAT | | | |
| 10 | Mulberry LAS Ltd | | INV-2729 | Insurance and Audit | 4110 | Interim Audit 4 November 2026 | LGA 1972 s111 | £ | 381.12 |
| 11 | Global 4 | | 4353802 | IT Costs | 4160 | Final invoice for Office 365 licences to 18/08/26 | LGA 1972 s111 | £ | 793.94 |
| 12 | ULCS | | | Subscriptions | 4150 | ULCS membership for Clerk | LGA 1972 s143 | £ | 60.00 |
| 13 | Squires Garden Centres | | 28411 | Christmas Decorations | 4550 | Christmas tree and delivery | LGA 1972 s145 | £ | 445.00 |
| 14 | Royal British Legion (CC) | | | Royal British Legion | 4590 | Donation | LGA 1972 s137 | £ | 10.00 |
| 15 | SLCC | | QL210077-1 | Clerks Training | 4620 | GDPR e-Coure for Clerk | LGA 1972 s111 | £ | 46.20 |
| 16 | SLCC | | QL207554-3 | Clerks Training | 4620 | Mentoring | LGA 1972 s111 | £ | 12.50 |
| 17 | Surrey Community Action | | INV-8454 | DBS Checks | 4660 | Checks Skinner, Dodgson, Mitchell, Mattock & Young | LGA 1972 s111 | £ | 210.00 |
| 18 | King William IV (CC) | | | Hospitality | 4190 | Meeting with SCC | LGA 1972 s111 | £ | 9.90 |
| 19 | Cloudy IT | 25.192 | INV-D-13421 | IT Costs | 4160/353 | Office 365 x 14 licences 18/11/26-18/11/27 | LGA 1972 s111 | £ | 1,685.95 |
| 20 | Amazon (Sunrise Supplies) CC | | | Small Village Events | 4540 | Insulated paper cups for lantern parade | LGA 1972 s145 | £ | 9.95 |
| 21 | Amazon (Sunrise Supplies) CC | | | Small Village Events | 4540 | Insulated paper cups for lantern parade | LGA 1972 s145 | £ | 24.89 |
| 22 | Amazon (Alises Ltd) CC | | | Small Village Events | 4540 | Gluten free and dairy free hot chocolate | LGA 1972 s145 | £ | 10.89 |
| 23 | Amazon (Wildflower) CC | | | Small Village Events | 4540 | Glalaxy hot chocolate mix | LGA 1972 s145 | £ | 8.66 |
| 24 | Amazon (Repark) CC | | | Small Village Events | 4540 | Wooden spoons | LGA 1972 s145 | £ | 4.97 |
| | | | | | | | **TOTAL** | **£** | **9,487.23** |

Signatory 1:
Name: ..... Signed: ..... Date: .....

Signatory 2:
Name: ..... Signed: ..... Date: .....

**West Horsley**
Parish Council

**LIST OF PAYMENTS TO BE AUTHORISED AT THE MEETING ON 20 OCTOBER 2026**

| | Payee | Minute Ref. | Invoice No. | Account Name | Code | Description | Statutory | | ££ (inc VAT) |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Surrey Community Action (DD) | | | Clerks' Salaries | 4000 | Clerk/Deputy Salaries, Tax & NIC | LGA 1972 s111 | £ | 5,535.56 |
| 2 | NEST (DD) | | | Clerks' Pensions | 4000/4010 | Pensions - employer (£87.87) and employee (£117.16) | LGA 1972 s111 | £ | 281.58 |
| 3 | Peach Property Care | 22.111 | | Village Maintenance | 4380 | Village Warden for October 26 | LGA 1972 s111 | £ | 573.30 |
| 4 | West Horsley Village Hall | | R/26/320 | Hall Hire | 4100 | Hall hire for September 2026 | LGA 1972 s111 | £ | 120.75 |
| 5 | Mailchimp (CC) | 23.028d) | | Mailchimp | 4163 | Monthly fee | LGA 1972 s111 | £ | 24.21 |
| 6 | NJM Guildford Ltd | | SI053327 | West Horsley in Bloom | 4520 | Printing of leaflets | LGA 1972 s145 | £ | 6.48 |
| 7 | Vision ICT | | 22664 | IT Costs | 4160 | Annual domain renewal fee | LGA 1972 s111 | £ | 30.00 |
| 8 | ETC Sports | | 11037 | Tennis Court Maintenance | 4410/380 | Pickleball line marking (YCCF Grants received) | LG Misc. (Prov.) Act 1976 | £ | 690.00 |
| 9 | ETC Sports | | 10980 | Tennis Court Maintenance | 4410 | Maintenance works to tennis court | LG Misc. (Prov.) Act 1976 | £ | 720.00 |
| 10 | Amazon (CC) | | | Small Village Events | 4540 | Christmas stickers | LGA 1972 s145 | £ | 4.58 |
| 11 | Amazon (CC) | | | IT Costs | 4160 | Printer in for Deputy Clerk | LGA 1972 s111 | £ | 39.72 |
| 12 | Amazon (CC) | | | Small Village Events | 4540 | Red Paper napkins for Lantern Parade | LGA 1972 s145 | £ | 8.62 |
| 13 | Amazon (CC) | | | Small Village Events | 4540 | 20 x LED lantern sticks for Parade | LGA 1972 s145 | £ | 28.08 |
| 14 | Amazon (CC) | | | Small Village Events | 4540 | Christmas stickers | LGA 1972 s145 | £ | 4.85 |
| 15 | Amazon (CC) | | | Small Village Events | 4540 | AA batteries and acetate sheets for Lantern Parade | LGA 1972 s145 | £ | 25.68 |
| 16 | Amazon (CC) | | | Small Village Events | 4540 | Christmas stickers | LGA 1972 s145 | £ | 7.99 |
| 17 | Royal British Legion (CC) | | | Royal British Legion | 4590 | Large poppies | LGA 1972 s137 | £ | 48.00 |
| 18 | NJM Guildford Ltd | | | Noticeboard Prints | 4340 | Hedges and CPR workshop flyers | LGA 1972 s111 | £ | 42.00 |
| 19 | SLCC | | MEM260573-1 | Subscriptions | 4150 | Clerk's SLCC membership renewal | LGA 1972 s111 | £ | 316.00 |
| 20 | Vonage (CC) | | | Telephone | 4170 | Call charges April to Sept 26 | LGA 1972 s111 | £ | 6.39 |
| 21 | Marks & Spencer (CC) | | | Chairman's Allowance | 4200 | Refreshments for Strategy Meeting | LGA 1972 s111 | £ | 28.30 |
| 22 | Edwin's Garden Centre (CC) | | | Christmas Lights | 4550 | 3 x 400 coloured lights for tree | LGA 1972 s111 | £ | 63.00 |
| 23 | Steve Tilbury Consultancy | | 26-057 | Planning | 4250 | Advice on response to GLP Scoping Consultation | LGA 1972 s111 | £ | 350.00 |
| 24 | Surrey ALC | | INV-0224 | Cllr Training | 4610 | Planning Training Cllr Mitchell | LGA 1972 s111 | £ | 54.00 |
| | Grants/donations also approved: | | | | | | | | |
| 25 | West Horsley Village Hall | | | Village Hall Grant | | | LG Misc. (Prov.) Act 1976 | £ | 9,000.00 |
| 26 | Royal British Legion | | | | | | LGA 1972 s137 | £ | 10.00 |
| 27 | St Mary's Church | | | | | | LGA 1972 s137 | £ | 500.00 |
| 28 | Cobham Area Foodbank | | | | | | LGA 1972 s137 | £ | 750.00 |
| 29 | Surrey Young Carers | | | | | | LGA 1972 s137 | £ | 200.00 |
| 30 | Air Ambulance Charity KSS | | | | | | LGA 1972 s137 | £ | 500.00 |
| | | | | | | | **TOTAL** | **£** | **19,969.09** |